

BY-LAWS OF THE SOMALI CHEMICAL SOCIETY-SCS

Article1: OFFICE

The main office of Somali Chemical Society, shall be located at Taleh St. Near Abdirashiid Aali Sharmaake Mosque, Hodan District , Mogadishu , Somalia, the sub-office shall also be located or at Dabka Area , opposite of Day to Day mall , Howlwadag District, Mogadishu, Somalia.

Article2: MANAGEMENT TEAM, THEIR RESPONSIBILITIES AND POWERS

- a) **DIRECTOR.** The director shall be the executive officer and shall have the general supervision, direction, and active management of the businesses and affairs of the Society. In the absence of the manging director, the Vice- Director shall assume all the duties and act as chairman.
- b) **THE VICE-DIRECTOR.** The Vice- Director shall assist the manging director in the conduct and management of the businesses and affairs of the Society. In the absence of the manging director, the Vice-Director shall assume all the duties and act as manging director.
- a) **THE GENERAL SECRETARY.** The general secretary shall keep the seal of the Society and shall affix the same in all transactions of the Society requiring such a seal and also the general secretary shall take care of publicizing the activities of the Society through the mass media. In the absence of the manging director and the Vice-Director, the general secretary shall assume all the duties and act as manging director.
- b) **THE ASSISSTANCE OF GENERAL SECRETARY.** The assistance of general secretary shall organize the meetings of Board of Directors and keep all minutes of all meetings of the members, Board of Directors, and of any committee of the Society designated by or created by the Board of Directors. He/She shall attend all the meetings of the Board of Directors and of any committee of the Society and shall record all proceedings thereat

- c) **THE CHIEF OF REGIONAL RELATION STATE.** The chief of regional relation state shall cooperate with the regional officers and organize activities and meeting and endorse any request based on their needs from the Society.
- d) **THE TREASURER.** The Treasurer shall take charge of collecting membership dues and informing the general secretary of any member whose dues are in arrears. He/She shall deposit the funds of the Society as directed by the Board of Directors. He/She shall process the payment of all bill and debts of the Society after such have been approved in writing by the Director and the Vice-Director. His/Her books of account shall be open at all times to examination by the officers of the Society. He/She shall render a written report of the financial condition of the Society at each general meeting held annually.

Article3: MEETING PLACE

Board and general meetings of the Society shall be held at a place to be chosen by the director.

Article4: IMPLEMENTING THE CONSTITUTION PROCEDURE

SCS shall ensure that staff members understand its constitutions through:

- a) Training programs
- b) Workshops
- c) Giving the Society staff questionnaires to assess their knowledge
- d) SCS'S constitution shall be written both in Somali and English languages.

Article5: MEMEBERSHIP DUES

The annual membership due and registration fee is described clearly in membership application form.

Article6: POLITICAL DISCUSSION PROHIBITED

The consideration of any question involving the political status of the Federal Government of Somalia without its clear relevance to a proper subject under consideration, is absolutely prohibited at any meeting of the members of the Society of the Directors.

Article7:

Violation of the mandate of the SCS

The consideration of any violation involving the sovereignty and the unity of the Federal Government of Somalia and the rights as a mandate society in Somalia, is absolutely unacceptable at any situation at individuals, foreign society or affiliated organization, the Somali chemical Society shall have the right to take legal action against these individuals or agencies who involve this violation.

Article8:

ADMINISTRATION OF FUNDS

- At least fifty percent (50%) of the total funds of the association must be used for projects or purposes approved by the board of directors that would advance the goals of the society, and no more than thirty percent (30%) of the aforementioned funds may be used. For administrative expenses except for funds earmarked as trust funds. No amount of the total funds may be invested in high risk investments.
- No part of the net income of the Society shall inure to the benefit of any private person.

Article9:

AMENDMENTS

These By-Laws may be amended at any regular meeting of the Society or any special meeting called for the purpose by an affirmative vote of majority of the members present in person or commission.